



St. Mark's Episcopal Day School Carpool Arrival & Departure Traffic Flow




Carpool Traffic Flow and Parking Areas:

 **Lion's Walk 1 & 2**
 - Morning K-6
 - PK dismissal
 - K - 6th dismissal
 Enrichment/Tutoring dismissal

 **St. Mark's Pavilion**
 - Morning PK I & II
 (and older siblings)

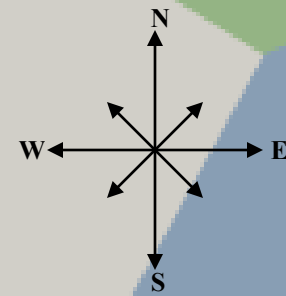
 **ELP Parking**
 - McCarty Early Learning Center

 **Park and Pick Up**
 is no longer available.

 **Lion's Den**
 - Extended Day Program dismissal



For our children's safety, please do not use your cell phone while in Carpool.



The safety of every student at St. Mark's is of utmost importance. Please read and abide by the following procedures:

- Campus-wide speed limit is 15 mph.
- Cell phone use is prohibited at all times.
- Students may only be dropped off and picked up in designated areas.
- Do not leave cars unattended in the carpool areas at any time.
- It is a state law children must wear seat belts. Children are safest when sitting in the rear seat of the car.
- It is a state law for persons under the age of 16 to wear bicycle helmets.
- Early Dismissal: ELP-PKII, 11:30 AM; Grades K-6, 12 PM
- St. Mark's encourages parents of PKI-6th grade students to use carpool drop-off and pickup. If you choose to park and walk your child to class, please park on Ortega Boulevard south of the exit from St. Mark's Lane.

ARRIVAL PROCEDURES:

Early Morning Arrival at 7:15-8 AM

ELP-Pre-Kindergarten II

- Enter campus from Baltic Street traveling southeast to access ELP parking area.
- Park in the ELP parking area and assist your child into the McCarty Early Learning Center.
- Exit campus on Ionic Avenue traveling northwest toward Baltic Street.

Kindergarten-6th grade

- Gate at Lion's Walk 1 area will be unlocked at 7:15 AM.
- Drop off students at Lion's Walk 1 gate; an adult employee will greet students.
- Students will proceed to the school library.

Biking Students - Children in third grade and above may ride bikes or walk (unaccompanied) with written parental permission given to the teacher and administration. An employee will be on duty from 8-8:30 AM and 3:15-3:30 PM at the Bike Gate to safely stop traffic and cross students on Baltic Street. Arrivals prior to 8AM need to access the campus via Lion's Walk 1(not using Ortega Boulevard).

Regular Morning Arrival at 8 AM

- At 8 AM, carpool gates and Baltic Street Bike Gate will be unlocked for entrance.
- At 8:30 AM, all gates will be locked, and entrance to the campus will be through West Hall (administration building) and the Ionic Avenue side of the McCarty Early Learning Center.

ELP I and ELP II (McCarty Early Learning Center)

- Enter campus from Baltic Street traveling southeast to access ELP parking area.
- Park in ELP areas and assist your child into the McCarty Early Learning Center.
- Exit campus on Ionic Avenue traveling northwest and turning on Baltic Street.

Pre-Kindergarten I & II and older siblings (St. Mark's Pavilion via the St. Mark's Loop)

- Enter campus from Ortega Boulevard turning on Ionic Avenue, traveling northwest and turn right into St. Mark's Loop.
- Drop off students at the St. Mark's Pavilion on the St. Mark's Loop. Children will be assisted out of cars and walked into their classes by teachers, assistant teachers, and safety patrols.
- Exit campus traveling southwest to Oxford Avenue. Continue straight to exit.

Kindergarten- Sixth grade (St. Mark's Lane)

- Approach St. Mark's Lane from Harvard Avenue. Enter Harvard Avenue from Baltic Street only (Do not turn off of Ortega Boulevard). Do not block our neighbors' driveways.
- Proceed to Lion's Walk 1 or Lion's Walk 2 gates.

DISMISSAL PROCEDURES:

ELP I and ELP II Dismissal at 12 PM (McCarty Early Learning Center)

- Enter campus from Baltic Street traveling southeast to access ELP parking area.
- Park in ELP parking area and walk to your child's classroom or the playground for ELP II dismissal.
- Exit campus on Ionic Avenue traveling northwest toward Baltic Street.

Pre-Kindergarten I & II Dismissal at 12 PM (St. Mark's Lane)

- Approach Lion's Walk 2 area from Harvard Avenue. Enter Harvard Avenue from Baltic Street only (Please do not turn off of Ortega Boulevard). Do not block our neighbors' driveways.
- All cars must have St. Mark's carpool tags clearly displayed on rear view mirror.
- Students will be dismissed from Lion's Walk 2 area only.
- Your child will be assisted by faculty/staff into your vehicle.
- Follow St. Mark's Lane in front of the church toward Ortega Boulevard. Proceed and turn right or left on Ortega Boulevard.

*****For safety reasons, the Park and Pick Up alternative dismissal sight will no longer be offered. Please read and follow the new dismissal procedures for picking up students.*****

Kindergarten – Sixth Grade Dismissal at 3:15 PM (St. Mark's Lane)

- Approach St. Mark's Lane from Harvard Avenue using Baltic Street access only(Do not turn off of Ortega Boulevard). Do not block our neighbors' driveways.
- All gates at Lion's Walk 2 carpool area and the Bike Gate, will be unlocked at 3:15 PM.
- All cars must have St. Mark's carpool tag clearly displayed on rear view mirror.
- Students will be dismissed from Lion's Walk 2 or the Bike Gate only (**bike gate is used for biking and walking students only - no vehicular park and pickup is available.**)
- Students will be waiting at gates and will be assisted by teachers, staff, and safety patrols into cars.
- After students have been loaded, follow St. Mark's Lane. Proceed and turn right or left on Ortega Boulevard.

Students not picked up within 10 minutes of dismissal time will be taken to EDP. Parents will be billed for this service.

Extended Day Program Pickup

McCarty Early Learning Center

ELP I and ELP II

- Enter McCarty Early Learning Center or playground area from Ionic Avenue and pick up your child.

Lion's Den Pickup

Pre-Kindergarten I & II Lunch Bunch Pickup at 1:30 PM

Pre-Kindergarten I & II Pickup at 3:15 PM

All Grades Pickup after 3:30 PM (Grades K-6 may be on Berg Field until 4 PM)

Lion's Den Pickup Procedure -

- Proceed north on Baltic Street toward Ionic Avenue.
- EDP staff will load children from the playground area (right of the front entrance).
- Exit the carpool line by continuing north on Baltic Street.